



**MEETING MINUTES
OF
ARLINGTON DELTA UPSILON FOUNDATION, INC.
Board of Directors – Quarterly Meeting**

July 13, 2020 – 7:00 P.M.

Attendance and Proxy Designations

Board and Executive Members Present:

- Darrell Holloway '98, President*
- Joshua Sawyer '06, VP of Membership *
- Justin Platt '17, VP of Administration *
- Michael Shumate '17, VP of Compliance*
- Trevor Stephens '17, VP of External Relation*
- Enrique Grimaldo '17, Board Member*
- Stuart Arias '16, Board Member*
- Scott Layman '83, Board Member*
- Michael Blackman '06, Board Member *
- Michael Garabedian '93, Board Member *
- Dillon Hernandez '22, Active Chapter President*

Board and Executive Members Absent:

- Andrew Fritz '96, VP of Finance*
- Gregory Will '11, Board Member*

* indicates remote attendance via teleconference

I. Call to Order

The meeting was called to order at 7:03 p.m. by President Darrell Holloway presiding and VP of Administration Justin Platt took the minutes.

II. Minutes

Minutes were unanimously approved from last meeting via email after the meeting. Then added to the chapter website.

III. Executive Members' Reports

VP of Membership – Joshua Sawyer

- A. Alumni Survey – Reviewing the alumni survey responses, most responses wanted events.

VP of Finance – Andrew Fritz

- A. Absent

VP of Administration – Justin Platt

- A. Working with chapter to get calendar of events established.

VP of Compliance – Michael Shumate

- A. Moving funds to First Internet Bank.

VP of External Relations – Trevor Stephens

- A. Next newsletter out sept. 4th
- B. Website updated.
- C. Hire a DU portal has been created.

Active Chapter President – Dylan Hernandez

- A. All events until August 15th cancelled due to Covid-19.
- B. Meetings done over zoom due to no rooms available.
- C. Tour of Chapters will be done virtually this year.
- D. AR is being paid down.

President – Darrel Holloway

- A. Committee Expectations laid out.
 - Alumni membership –
 - Survey Results by next meeting - September Meeting
 - Calendar of old and new events established by August 17.
 - What ways are we going promote these ideas?
 - New educational programming ideas to engage alumni with undergraduates
 - How to improve communication (use technology other than Facebook)
 - New alumni pay structure

Meeting Minutes – Arlington Delta Upsilon Foundation, Inc.

- Advising committee –
 - Please provide a calendar which will include advising opportunities and the events we decide on (Will work with Alumni Membership committee) – **Still in progress**
 - Establish a yearly advising program for the Undergrad chapter. (This can be done through guest speaking and seminars that can be placed in the undergraduate calendar)
 - **Suggestions** - how to recruit alumni, job fairs, chapter guest speakers, and opportunities to educate alumni as well. (**refer to the CEP/Chapter President**)
 - Advising does not need to be just for undergrads.
 - Provide an updated advising policy and procedure manual or information.
 - Establish a way to help with CEP.
 - Mentor programming for officers and members.
 - **Please refer to the CEP/Undergraduate President.**

- Operations committee –
 - Risk management assessment plan must be completed with Undergraduate Loss Prevention Officer and President before Aug. 26, 2020 and in January. Video recording and documentation will be needed for International Fraternity.
 - Updated report of chapter's property three times a year.
 - Research how to fund the sending of undergraduates to educational session sponsored by the Fraternity (Duel, LI, President Academy, Recruitment Symposium, RLAs)
 - Create a Financial Seminar for undergraduates to help establish better money management habits. (**to complete this task a guest speaker will need to be chosen, date placed on undergraduate/alumni calendar, and method of how it will be presented.**)

Committee Reports

- A. Alumni Membership
 - Reviewing survey data
- B. Advising and Professional Development
 - CEP plan with Dylan Hernandez
 - Work on active calendar
- C. Operations
 - Action items for housing funds.

IV. Discussion Items

- A. Using housing funds for something other than housing.
 - Discussion to be held at another time.
 - Board to come up with plans for the fund.
- B. Recruitment initiative and fundraising.
- C. Text messaging service for alumni foundation.

V. Old Business

A. None

VI. New Business

A. None

VII. Announcements

A. Michael Blackman on his newborn child!

VIII. Adjournment

With no further business presented to the Board, Brother Sawyer motioned to adjourn the meeting, and Brother Blackman seconded the motion. The Arlington Delta Upsilon Foundation Board of Directors meeting adjourned at 7:50 p.m. CDT.

Fraternally,

Justin Platt

Justin Platt '17
VP of Administration